

Job Title: **Truck Driver**

Reports to: Project Manager, Field Service Supervisor

Job Description: The Truck Driver is responsible for safely driving tractor trailer loads to their destinations, including loading and unloading manufactured parts and products. The Truck Driver travels for extended periods of time. This position is responsible for ensuring work is done at a high-quality level and completed in a timely and accurate manner.

DUTIES AND RESPONSIBILITIES

- Comply with all health and safety regulations and wearing appropriate personal protective equipment as required
- Adheres to all company policies, procedures and business ethics
- Loads and unloads product and maintains appropriate records
- Maintains driver log book daily according to appropriate legislation
- Deliver product according to a safe and efficient routing system
- In conjunction with the Stark team, produces best practice process and procedures in accordance with ISO 9001 and OSHAS 18001 standards; this includes documenting non-conformance and non-compliance issues
- Represents/promotes Stark International in a very professional, positive, and favourable fashion
- Other duties as may be assigned by the Transformer Field Service Technician Supervisor

Tools & Equipment

Company specified tools for this position include but are not limited to:

- Truck and tractor trailer
- Computer equipment
- General office supplies, including telephone
- Trucks, Oil Processors, General Hand and Power Tools

Skills

- Class 1 Drivers License with a Clean Drivers Abstract –
- Previous experience in operating a tractor trailer
- Must be able to travel for extended periods of time
- Results-orientated and able to work both independently and within a team environment
- Ability to communicate effectively with others at all levels
- Sound planning and organization skills
- Excellent verbal and written communication skills
- Valid passport required
- Technical competence
- Self-motivated

Decision Making

This position makes routine decisions and all should be within defined policies, procedures or guidelines. This position must be able to analyze the situation and make the best decision to ensure safety, quality and productivity have not been jeopardized.

Inside/Outside Relationships

This position deals with external contacts daily and must be able to maintain a professional and business-like attitude at all times. This position deals with employees daily and must be able to maintain a business-like attitude and work as part of a team at all times.

Position Conditions

This position drives as the main focus of the job and must be able to have a high level of focus and concentration at all times. This position works in a manufacturing environment and must have the flexibility to move around during a shift, including sitting, standing, bending and lifting. This position works in a manufacturing environment and has exposure to dust, fumes, heat, and cold temperatures and must be able to wear the appropriate personal protective equipment as required. This position works on a computer and must be able to focus for short periods of time. This position uses the phone as a tool on a routine basis and must be able to have good hearing skills. This position must travel on a routine basis.

Financial

This position has no financial responsibility.

Supervisory/Management

This position has no supervisory responsibility.

Training – Must provide copies

WHIMIS 2015 as per Nova Scotia Regulations
TDG